

Job Opportunity: YOA Junior Programs Coordinator

Yukon Orienteering Association is seeking a temporary, full-time coordinator to plan and deliver a suite of youth orienteering training opportunities in Whitehorse, Yukon.

Time period: late April to late June 2020 (approximately 8 weeks)

Hours: Non-regular hours; day, evening and weekend work required based on scheduled clinics and activities; 35-40 hrs per week, fewer hours are possible if coordinator has other commitments.

Wage: \$20-25/hr – based on skills and experience. Travel, room and board will be subsidized.

Job Duties:

- Plan, coordinate and implement all aspects of weekly evening youth training (May 5 - June 9).
 - Using online and past resources, design 6-week program for Kids running wild (7-9 years old) and Yellow Squad (10-13 y. old). An Orange Squad may also be offered depending on interest.
 - Liaise with YOA to ensure skill development and progressions are consistent with LTAD and group abilities.
 - Communicate with other junior coaches to ensure goals of the training are being met.
 - Support juniors who come to YOA regular Wednesday / Thursday evening meets.
 - Design and set-up mini-knat and liaise with course planner for every Wednesday night meet.
 - Email participants/parents on a weekly basis and/or develop a blog to provide information.
 - Solicit parent volunteers to assist with KRW, post-practice snacks.
 - Log activities and provide feedback on successfulness/adjustments for future years.
- If time permits, undertake the following, additional activities on a prioritized basis:*
- Plan, advertise and run other O Clinics.
 - Implement other projects (possibly mapping) at the direction of YOA executive

Qualifications:

- Must be a competent orienteer (coaching experience and qualifications an asset);
- Must be organized and have attention to detail;
- Must have or be willing to obtain basic first aid (YOA will cover training costs if needed) and a vulnerable sector check.
- Knowledge of Condes to plan and print exercises; and digital mapping skills are assets;
- Valid driver license is preferred.

To apply send an email with resume: info AT yukonorienteering DOT ca. Applications will be reviewed starting **March 02, 2020**.

Questions? Please email info AT yukonorienteering DOT ca